

JP GRAVEL CONSTRUCTION

Site Superintendent

Join Our Team

We are seeking a highly organized and proactive Site Superintendent to join our growing team. This position plays a key role in the successful delivery of commercial construction projects, with a primary focus on tenant fit-ups and interior renovations. Working closely with the Project Manager, the Site Superintendent is responsible for coordinating trades, managing daily site operations, maintaining project schedules, and ensuring work is completed safely, efficiently, and to the highest quality standards.

The successful candidate will be a strong leader with excellent communication skills, a thorough understanding of commercial construction practices, and the ability to build positive relationships with clients, consultants, subcontractors, and project stakeholders.

Key Responsibilities

- Assist with project planning and preparation, including schedule development and site setup requirements.
- Review construction drawings and specifications, providing feedback and identifying potential issues, discrepancies, or omissions.
- Coordinate and supervise all subcontractors, suppliers, and on-site personnel.
- Monitor project progress and maintain construction schedules to ensure milestones are achieved.
- Work closely with the Project Manager to support project objectives, budgets, and timelines.
- Communicate effectively with clients, consultants, design professionals, and project stakeholders.
- Ensure compliance with contract documents, project specifications, and quality standards.
- Maintain a safe work environment and enforce all applicable Occupational Health and Safety requirements.
- Coordinate required inspections, testing, and regulatory approvals.
- Monitor labour, material, and equipment usage to support efficient project execution.
- Maintain a clean, organized, and professional job site.

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Qualifications

- Minimum five (5) years of experience in commercial construction, preferably in a supervisory role.
- Strong ability to read and interpret construction drawings and specifications.
- Thorough knowledge of building codes, construction methods, scheduling, and project planning.
- Proven ability to lead, motivate, and manage subcontractors and construction personnel.
- Proficiency with Procore, Microsoft Excel, Word, and Outlook.
- Excellent organizational, communication, presentation, and interpersonal skills.
- Experience using hand and power tools is considered an asset.
- Effective verbal communication skills in English; French is considered an asset.
- Ability to obtain Government of Canada security clearance.

Working Conditions

- Work is performed primarily on active commercial construction sites.
- Regular interaction with clients, consultants, subcontractors, and project stakeholders.
- Frequent site inspections and coordination activities in varying construction environments.
- Occasional travel between project locations may be required.

If you are a motivated construction professional who thrives in a leadership role and is committed to delivering high-quality projects safely and efficiently, we encourage you to apply.